

**INVITATION  
TO  
BID**

Notice is hereby given that sealed bids will be received by the Lower Alloway's Creek Township, CFO for "Vehicle Parts" in accordance with specifications and general conditions which may be obtained from the CFO's office at 501 Locust Island Rd, Hancocks Bridge, New Jersey, during the hours of 9:00 a.m. and 4:00 p.m.

Each proposal shall be submitted in a sealed envelope with the name and address of the bidder clearly identified on the outside of the envelope together with the notation, "BID FOR VEHICLE PARTS". All bids shall be submitted to the Township's CFO by 1:30 p.m. on December 20th, 2012, at the Township Municipal Building located at 501 Locust Island Road, P.O. Box 157, Hancock's Bridge, NJ 08038 at which time the bids will be opened and read aloud.

Each bid shall be accompanied by a bid bond or certified check, payable to Lower Alloways Creek Township in the amount of ten (10%) percent of the total amount bid, not to exceed \$20,000., as a guarantee that if the contract is awarded to said bidder, he will enter into contract therefore.

The successful bidder shall enter into a written contract with Lower Alloway's Creek Township in Accordance with the Invitation to Bid, Specifications, General Conditions and the Award.

The Township reserves the right to reject any and all bids and to waive any informality as the interest of the Township may require. The Township is not responsible for loss or destruction of any bids mailed or delivered to the Township's CFO prior to the time set for bid opening.

All bidders must meet equal opportunity requirements of P.L. 1975, C 127, as described in the specifications. All bidders must comply with the provisions of P.L. 1977, C 33. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 and N.J.S.A. 52:32-44.

By Order of Lower Alloway's Creek Township.

TOWNSHIP OF  
LOWER ALLOWAYS CREEK  
GENERAL INSTRUCTIONS AND CONDITIONS

1. BID SUBMISSION

Bids shall be returned on the bid form enclosed herein. They shall be returned in sealed envelopes addressed to:

PURCHASING AGENT  
LOWER ALLOWAYS CREEK TWP.  
P.O. BOX 157  
HANCOCKS BRIDGE, NJ 08038

The envelope shall be marked in the lower left quadrant:

Bid for Vehicle Parts

The Township accepts no liability for bids opened in error due to absence of such notation. The Township is not responsible for loss or destruction of any bids mailed or delivered to the Township purchasing agent prior to the time set for bid opening.

2. BID SECURITY (REQUIRED FOR THIS BID: YES\_\_\_ NO\_\_\_)

When required, a bid bond, cashier's check or certified check, payable to Lower Alloways Creek Township, for the amount of the price bid (not to exceed \$20,000) shall accompany each bid. It shall be subject to forfeit and retention by the Township in lieu of other legal remedies, should a successful bidder fail to execute a contract and provide a performance bond (if required) within ten (10) days after the Township has tendered the contract.

3. PERFORMANCE BOND (REQUIRED FOR THIS BID: YES\_\_\_ NO\_\_\_) When a performance bond is specified, bidders shall include with their bid a surety company's certificate that it will provide a surety company's certificate that it will provide such a bond if the specified bidder is awarded a contract.

A successful bidder shall, when required, furnish such a performance bond in the amount of contract. Said bond shall be that of an approved company, authorized to transact business in State of New Jersey.

4. PUBLIC DISCLOSURE

No corporation or partnership may be awarded a contract for the performance of work or the furnishing of materials or supplies, unless it lists with its bid, or prior thereto, the names and

#### 4. PUBLIC DISCLOSURE (CONT'D)

addresses of all stockholders who own ten (10) percent or more of its stock of any class, or all individual partners who own a ten (10) percent or greater interest therein (NJSA 52:24-24.2, PL 1977, Chapter 33).

Failure to supply this information shall be cause for disqualification of a bidder.

#### 5. RESERVATIONS

Contracts will be awarded to the lowest responsible bidder, but the Township reserves the right to reject any and all bids and to waive any discrepancies therein.

#### 6. EXCEPTIONS TO SPECIFICATIONS

Exceptions, if any, to the bid specifications, shall be in numeric order on that particular page in the "EXCEPTION" column. All exceptions must then be written on a separate sheet in numeric order referencing the page and item number for which the exception is taken.

#### 7. QUANTITY

Unless otherwise specified on the bid form or in the special instructions for individual classes of commodity, the quantities listed are approximate only and the Township does not guarantee to purchase any definite quantities.

#### 8. TIME FOR MAKING AWARDS

The Township shall make contract awards or reject all bids within sixty (60) days after the bid opening.

#### 9. INDEMNIFICATION

Bidders shall agree, if awarded a contract, that they will indemnify and save harmless the Township of Lower Alloways Creek from all suits and actions of every nature and description brought against it, growing out of that contract, or contracts, written or verbal, entered into between the Township and the successful bidder, and further that upon the awarding of the contract in accordance with these specifications, this agreement of indemnifications shall automatically become effective.

#### 10. PRICES

Carelessness in quoting prices or in preparation of bid otherwise will not relieve the bidder. Bid prices shall be F.O.B. destination and net, with all discounts deducted except the cash discount for prompt payment of invoice, if offered.

11. WITHDRAWAL OF BID

A written request for withdrawal of a bid will be granted if received by the purchasing agent before any bid has been opened.

12. TAXES

The Township is exempt from all Federal and state taxes.

13. AFFIRMATIVE ACTION Bidders are required to comply with the requirements of P.L. 1975, C 127 (NJAC 17:27).

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to subchapter 10 of the administrative code (NJAC 17:27).

14. QUESTIONS

Questions concerning this bid invitation may be directed to the purchasing agent at (856)935-2556, ext 621, during normal business hours (M-F, 7:00am - 4:00pm).

15. ITEMS BID

No bidder will be allowed to offer more than one price on each item even though he may feel that he has two or more types/products that will meet specifications. Bidders must determine for themselves which type/product to offer. If said bidder should submit more than one price on any one item, all prices for that item shall be rejected.

16. RETURN OF BID SECURITY

Said bond or check will be returned to the three lowest bidders upon receipt of approved performance bond, if required, and upon execution of a formal contract with the successful bidder.

17. ASSIGNMENT

The successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or any part thereof to anyone without the written consent of the Township of Lower Alloways Creek.

18. RETURN OF CONTRACT

Non-performance by the successful bidder, or his failure to execute the contract or meet the performance bond requirements within ten (10) days after the award, may result, at the option of the Township, in his bid security being forfeited to the Township as liquidated damages and not as a penalty.

19. DIFFERENCES

Should any differences arise between the contracting parties as to the meaning or intent of these instructions or specifications, the purchasing agent or his designated representative's decision is to be final and conclusive.

20. ADDITIONAL CLAIMS

The successful bidder agrees that he will make no claim for additional payment or any other concession because of any misinterpretation or misunderstanding of the contract on his part, or failure to fully acquaint himself with any conditions relating to the contract.

21. ORAL INSTRUCTIONS

Neither the Township nor its authorized representatives will be responsible in any way for oral answers unconfirmed in writing to any inquiries regarding the intent or meaning of these specifications.

22. NEW JERSEY LAWS

These specifications, instructions to bidders and all accompanying documents, the bid and contract awarded to the successful bidder shall be construed in accordance with the laws of the State of New Jersey.

23. STANDARD CONTRACT

The successful bidder(s) will be required to sign and execute the Township's standard contract.

24. FAX BIDS

Please be advised that fax transmissions of any of the required bid documents will not be acceptable. YOUR BID WILL BE DECLARED NON-RESPONSIVE.

25. BUSINESS REGISTRATION CERTIFICATE

Bidders are required to submit with their bid a copy of their New Jersey Business Registration Certificate.

SPECIFICATIONS FOR FURNISHING AND DELIVERING REPAIR AND  
MAINTENANCE PARTS AND ACCESSORIES FOR AUTOMOTIVE; TRUCKS AND HEAVY  
EQUIPMENT

I. INTENT

The intent and purpose of these specifications is to describe the type, quality, and quantity of materials as desired by the Township of Lover Alloways Creek and to list all necessary requirements for entering into contract for furnishing the specified parts as provided herein and as applicable in the bid document.

The conditions and requirements are intended to be open and non-restrictive for the purpose of obtaining adequate participation of interested vendors, uniformity in the submission of bids and selection of the most responsible vendor.

2. BRAND NAMES

If and wherever in the proposal a brand name, make, name of any manufacturer, or trade name is mentioned, it is for the purpose of establishing a grade or quality of merchandise only.

The Township does not wish to rule out other competition and equal brands or makes, and therefore, the phrase "or equivalent" is added. If merchandise other than that specified is bid, it is the bidder's responsibility to name such within his bid and to provide information to the Township that may show said item is equivalent to that specified. The Township shall be sole judge concerning merits of bids submitted.

3. AMERICAN MADE GOODS

Only products manufactured or farmed in the United States of America, wherever available, shall be furnished per this proposal in accordance with the Local Public Contracts Law of 1971, 40A:11-18.

4. ORAL INSTRUCTIONS

Neither the Township nor their authorized representatives will be responsible in any way for oral answers unconfirmed in writing to any inquiries regarding the intent or meaning of the details of these specifications.

5. SAFETY

All merchandise bid shall meet applicable State and Federal safety and health codes, standards and regulations.

#### 6. PAYMENT

Payment for delivery of said parts/supplies will be made within seven (7) days following the next regular bill night (3rd Tuesday of each month) of the Township subsequent to completion and submission of a voucher and attached invoice to:

ATTN: Finance Dept.  
Lower Alloways Creek Township  
P.O. Box 157  
Hancocks Bridge, NJ 08038

Vouchers should be submitted on or before the sixth (6th) day of the month following delivery.

#### 7. DELIVERY LOCATIONS

Delivery shall be made to the below listed location with all delivery charges prepaid, FOB destination:

Lower Alloways Creek Township  
Maintenance Garage  
8 Pecks Corner Road  
Salem, NJ 08079

Delivery shall be made to an indoor location as directed by Township personnel.

#### 8. DELIVERY

Deliveries will be made to each location on an as needed basis. Deliveries will be accepted Monday - Friday, 7:00am - 3:00pm. Deliveries shall be made no later than two (2) hours after receipt of order on all vehicles 2000 manufacture date or newer. Arrangements shall be made with the shop foreman or his designee for delivery times of parts for vehicles older than 2000 manufacture date.

Parts ordered after two (2) PM must be delivered by nine (9) AM the

Delivery of special order parts must be arranged by the bidder and the shop foreman or his designee. The bidder must designate at time of order where a part is special order and the date and time for delivery.

Failure to deliver on time is just cause for cancellation of the contract.

Emergency delivery of parts beyond the normal work day (7:00am to 3:30pm) can be requested by the superintendent of public works. The percentage bid in the proposal for emergency delivery shall reflect the additional compensation for this service.

#### 9. WARRANTY

All parts supplied shall be guaranteed for a minimum ninety (90) day period from the date of purchase against breakage or malfunction, when subjected to normal operations of the vehicle. The bidder shall replace any defective part at no cost to the Township.

#### 10. CANCELLATION

The Township of Lower Alloways Creek may at anytime during the contract terminate the contract with respect to furnishing and delivering vehicle parts and accessories by giving twenty-five (25) days notice in writing to the other party of intentions to do so for non-compliance with terms and conditions of the agreement, supplying unapproved parts, poor delivery schedules or performance or other cause deemed acceptable to the Township Committee.

#### 11. RESERVATIONS

The Township reserves the right to award the contract(s) on a total lump sum basis or line item basis.  
The Township reserves the right to reject any and all bids and to waive any informality as allowable by law.

#### 12. TERM OF CONTRACT

This proposal and contract effected thereby shall be from the date of execution of contract acceptance (approx 1/1/13) to 12/31/14 unless sooner revoked for non-compliance with its provisions. The final 12 months of this contract shall be contingent upon the appropriation of the necessary funds in the CY 2014 budget.

#### 13. QUALITY OF PARTS

All parts, supplied shall be newly manufactured or newly remanufactured parts of quality equal to or exceeding the manufacturer's specifications.  
The bidder shall supply a product warranty and/or product liability statement with the bid. Said warranty or statement must protect the manufacturers warranty on the vehicle.  
The bidder shall supply parts as manufactured by the list of manufacturers or supply a product listing and description that will prove a substitute manufacturer is equal to the manufacturers product listed.  
Parts found not to conform to the quality of parts required, under these specifications, will be returned to the bidder solely at the cost of the bidder. Continued problems with the quality of parts will cause cancellation of the contract. After market parts that meet or exceed OEM specifications will be accepted.

NO USED PARTS WILL BE ACCEPTED UNDER THIS BID!



#### 14. CONTRACTS

This proposal is divided into three (3) contracts:

Contract A: Automotive parts and accessories

Contract B: Truck parts and accessories

Contract C: Heavy equipment parts and accessories

Bidders are invited to bid on any contract individually, in combination, or separately. The "terms and conditions" of the specifications apply to each contract. The estimated dollar amount of this contract for all three parts is \$40,000 per year.

#### 15. BID ON ITEMS

Please bid only on items that you can deliver within our specified delivery period. The Township reserves the right to obtain a contract item on the open market if that particular item is not delivered within the specified time period. The Township also reserves the right to cancel the order of any contract item not delivered within our delivery period and to charge the contractor any price difference between the contract cost and the open market cost. The cost difference, if any, will be deducted from any monies owed the contractor.

#### 16. PRICING

The Township intends to award a contract to one (1) or more bidders based on a percentage addition or deduction from the bidder's cost for parts. The bidder's cost shall include all administrative functions, delivery of parts, and all else necessary for the proper execution of the contract. The percentage bid shall remain fixed for the term of the contract.

#### 17. QUANTITIES

No quantities are shown in the proposal. The Township reserves the right to order parts based on need and maintenance schedules for the vehicle fleet. No guarantee is made for a minimum quantity of parts. No items shall be delivered to the Township without first obtaining a purchase order for said items.

#### 18. TRANSITIONAL PERIOD

When services are terminated by contract expiration and no new contract exists or has been awarded, it shall be incumbent upon this contractor to continue the service until a new contract can become completely operational. At no time shall this service extend more than sixty (60) days beyond the expiration date of the existing contract. This contractor will be reimbursed for this service at the existing contract's rate schedule.

## 19. MANUFACTURERS

The Township will accept parts manufactured by the following list of manufacturers or approved equal.

TYPE OF PARTS	MANUFACTURER
Filter (Oil, air, etc)	Motorcraft, Hastings, FRAM, Wix, NAPA
Tune-up (plugs, wires, etc)	Standard, AC, Motorcraft
Brake (Pads, shoes, etc)	Bendix, Penn, National
Batteries	Interstate, DEKA, NAPA
Alternator, Starters	General Motors, Ford, NAPA
Bearings, gaskets	National, CR, NAPA
Seals	Ford, CR, NAPA, National
Belts	Gates, NAPA
Hoses	Gates, NAPA
Bulbs/headlights	GE, Sylvania, Wagner, Phillips
Wiper blades	Anco, NAPA
Thermostats	Gates, NAPA
Shocks	Monroe, NAPA

## 20. INSURANCE

Each bidder shall be required to provide with their bid a certificate of insurance showing that they carry the below listed types of insurance. The liability insurance coverage shall be considered as primary and not as excess insurance. The policies must be effective prior to the commencement of work and must remain in force until termination of work under this contract.

A.) Worker's Compensation - Statutory limits - Employers' Liability - \$100,000 limits

B.) General Liability, in a comprehensive form with a minimum limit of \$500,000 C.S.L.

C.) Motor Vehicle Liability, in a comprehensive form with a minimum limit of \$500,000 C.S.L. including:

- 1) Owned automobiles
- 2) Hired automobiles
- 3) Non-owned automobiles

Neither approval by the Township nor failure to disapprove certificates of insurance furnished by the contractor shall release contractor of full responsibility for all liability and casualty claims or losses.

## 21. BID SECURITY

Vendors are to submit their bid security, in accordance with paragraph #2 of the general instructions and conditions, based on the estimated dollar amount of this contract as indicated in paragraph #14 of these specifications.

22. ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

Bidders are required to submit a fully endorsed acknowledgement of the receipt of addenda, if any, related to this proposal. Omission of this item will disqualify your bid.

23. AWARD OF CONTRACT

The award of contract will be given to the lowest, responsible vendor based on the pricing given on the sample items list provided in these specifications.

24. CONTRACT PERIOD

The term of this contract will run from 1/1/13 through 12/31/14. In the event that this contract ends and there is no new contract in place, vendor will continue to hold current pricing for an additional sixty (60) days to allow for the implementation of the new contract.

25. INVENTORY LIST

Provided in these specifications are a list of the Township's current inventory of vehicles and equipment for which part and supplies will be needed. This list is not intended to be exhaustive in nature and the Township reserves the right to add/delete from this list in accordance with the Township's best interests and needs.

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
2 3		FLATBED		1997	F800	FORD	1FDYF80E4VV A21631		\$0.00	MG22834	Road
4 5		TRACTOR TRUCK		1987	LT19000	FORD	1FDYA90X1H VA08345		\$0.00	MG39406	Road
5 6		PICK UP		1994	F250	FORD	1FTHF26H3R NA78766		\$0.00	MG19307	Road
10 10		CAR		1998	CROWN VIC	FORD	2FAFP71W7 WX152245		\$0.00	MG32370	Road
13 12		DUMP TRUCK		1981	F600	FORD	1FDNK64N6B VA00742	24-Sep-80	\$21,508.00	MG14770	Road
17 18		CREW/CAB PICK UP		1985	F350	FORD	2FTJW36H7FC B49198		\$0.00	MG14774	Road
18 19		FLAT BED		1985	CC7DO42 C70	CHEVY	1GBJ7D1F1FV 216272		\$0.00	MG14775	Road
21 21		DUMP TRUCK		1986	BRIGAD.	GMC	1GDP8C1Y6G V536926		\$0.00	MG14777	Road
22 22		DUMP TRUCK		1986	BRIGAD.	GMC	1GDP8C1Y4G V536925		\$0.00	MG14778	Road
28 29		PICK UP		1997	F250	FORD	1FTHF26H3VE B87092		\$0.00	MG22853	Road
29 30		BOOM TRACTOR		1986	SOE	MASSEY FERGUSO N	5157A0113		\$0.00	MG14784	Road

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
30 31		FORKLIFT TRACTOR		1972	4500	FORD	C345572		\$0.00	MG14785	Road
33 34		TRACTOR		1978	2600	FORD	C579130		\$0.00	MG14793	Road
35 37		BOOM TRACTOR		1993	50EX	MASSEY FERGUSO N	5157G1905		\$0.00	MG19282	Road
38 40		HYDRAULIC HOE		1985	215BLC	CAT	9YB00886		\$0.00	00111	Road
39 41		HYDRAULIC HOE		1985	MS180-3	HI MITSUBIS	4290		\$0.00	00112	Road
40 42		GRADER		1970	12F	CAT	89H0C415		\$0.00	MG14798	Road
41 43		DOZER		1981	931B	CAT	29Y869		\$0.00	00114	Road
42 45		LOADER		1998	621B	CASE	JEE0057639		\$0.00	MG33187	Road
43 46		SWEEPER		1988		POWER BOSS	1354018		\$0.00	MG14860	Road
44 50		LOWBOY TRAILER		1980		GENERAL R	35GHG8047B		\$0.00	MG14861	Road
45 51		TRAILER		1978		GENERAL	21HA7840		\$0.00	MG14862	Road
46 52		TRAILER		1976		HOME MADE	SAL1852		\$0.00	MG14863	Road
49 55		LEAF VACUUM TRAILER		2001	SCL800TM- 25	ODB	1100-3063		\$0.00	MG44730	Road
54 62		AIR COMPRESSOR		1980	P175WW	INGERSOL RAND	115431U8091 9		\$0.00	MG8206	Road
55 63		CEMENT MIXER		1979	55	MULLER	111089		\$0.00	00130	Road
58 67		BLADE			786-A	FORD	WDO1585		\$0.00	00134	Road
59 68		BLADE			786A	FORD	N/A		\$0.00	00135	Road

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
60	69	BOX BLADE			HD415	GANNON	284		\$0.00	00136	Road
61	70	YORK RAKE			N/A	YORK	REL9643		\$0.00	00137	Road
62	71	ROAD BROOM		1978	RHF	R SWEEPSTE	65201		\$0.00	00138	Road
63	72	BUSH HOG MOWER			909	FORD	1335		\$0.00	00139	Road
64	73	CORD SAW		N/A	101		N/A		\$0.00	00140	Road
65	74	LOG SPLITTER		1989	001	HOME MADE	LAC89-74		\$0.00	00141	Road
66	75	COMPACTOR		1985	MVC-77	MIKASA	R2046		\$0.00	00142	Road
67	76	COMPACTOR		1985	MVC-77	MIKASA	R2078		\$0.00	00143	Road
68	77	TAMPER		1985	35	GRIMMER	11051		\$0.00	00144	Road
69	78	JACK HAMMER		1985	N/A		5020K150		\$0.00	00145	Road
70	79	ROLLER		N/A	A2	BRUTUS	1372		\$0.00	00146	Road
74	83	ROTO-TILLER		1990	660	JOHN DEERE	TY0660E0075 68		\$0.00	00029	Road
78	88	SANDER (RED)		N/A	H3710	GOOD ROADS	1366A		\$0.00	00056	Road
79	89	SANDER (STAINLESS STEEL)		2000	3-10	GOOD ROADS	8770-12/00		\$0.00	00883	Road
84	15	lunch car		1999	CROWN VIC	FORD	2FAFP71W8X X204421		\$0.00	MG39401	Road
94	28	TRUCK		1987	F350	FORD	1FTHF3614HN B16920		\$0.00	MG14880	Road

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
120	94	POST HOLE DIGGER			906	FORD	WL91640		\$0.00	00485	Road
123	96	CHIPPER		1995	150S	BRUSH BANDIT	008783		\$0.00	MG8226	Road
125	98	MOWER			908	FORD	D551646		\$0.00	00553	Road
126	99	MAN LIFT		1996		HOME MADE	LAC 96-99		\$0.00	00614	Road
127	775	POWER BROOM			D32C10	SWEEPSTE R	9919007		\$0.00	00775	Road
128	860	BOX BLADE			BB72	HOWSE	424000442		\$0.00	00860	Road
134	335XPT -1	Husqvarna chain saw			335xpt	Husqvarn a			\$0.00		Road
142	64	Home Made Trailer		2002	Tar Pot		SAL9005	02-Feb-02	\$0.00	MG49288	Road
155	918	ROLL-OFF DUMP BODY		2001	RO-1642-15	AMERICA N ROLL-OFF	14691	11-Jul-01	\$3,188.00	00918	Road
156	783	PORTABLE GENERATOR		1999	AV2500	KUBOTA	100877	29-Jun-99	\$995.00	00783	Road
161	GP1	GASOLINE PUMP		2000	9153AEK	GASBOY	492645	13-Dec-00	\$5,335.00	00875	Road
176	44	Mower tractor		2002	4345 4WD	Massey Ferguson	L28220	25-Nov-02	\$0.00	MG55100	Road
195	0081	Chain saw			350	Husqvarn a			\$0.00		Road
203	106	Chain saw			335XPT	Husqvarn a			\$0.00		Road

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
247	GT 1	Balk gas tank at the road dept							\$0.00		Road
252	CS1	Poland saw							\$0.00		Road
258	306	Bush Hog		2006	306	Bush Hog	12-21047	01-Jun-06	\$3,200.00		Road
262	32	Ford Tractor		2006	TN75DA	New Holland	HJE063495		\$30,350.00	MG70205	Road
269	502	Road Dept supplies							\$0.00		Road
270	DP	Bulk diesel pump							\$0.00		Road
276	PS	Pole chain saw			101	Stil			\$0.00		Road
277	26	Elgin Sweeper		2007	Elgin MV-3000	Elgin / Sterling	49HAADBVB7DX61720	07-Jun-07	\$184,000.00		Road
278	MB1	Mores Bank job							\$0.00		Road
280	EDP	Electric 3 inch diaphragm pump				Homelite			\$0.00	00152	Road
281	1	Dump Truck		2008	MM10604 2S	Frieghtlin	1FVAC3DJ58H278074	07-Feb-08	\$0.00		Road
282	Gen1	Portable Generator			ARX2500	Kubota	100377		\$0.00	00783	Road
289	580	Backhoe		2008	580SM3	Case	N8C504348	28-Aug-08	\$71,500.00		Road



veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
295	PW	Pressure washer							\$0.00		Road
298	MS260	Chain saw		2009	MS 260 Pro	Stihl	280296628	31-Jul-09	\$0.00		Road
302	WB	Wash Bay							\$0.00		Road
48	54	TRAILER		1971	703T42	GREAT DANE	50276		\$0.00	MG14865	Sewer
56	65	GENERATOR TRAILER		1984	TS50	ONAN	1840725753		\$0.00	MG15115	Sewer
75	84	POWER MOLE		1989	PD46	POWER MOLE	10244		\$0.00	00150	Sewer
81	91	GENERATOR		N/A	E2002E20 18M	KURZ & ROOTS	1297		\$0.00	00454	Sewer
171	35-35	Canton plant							\$0.00		Sewer
175	85	Generator Pump Station		04/2000	DGCB-3385216	Onan			\$0.00		Sewer
194	00695	Diaphragm pump			111DP2-8	Homelite	HS1540118		\$0.00	00695	Sewer
248	35-36	Hancocks Bridge Plant							\$0.00		Sewer
255	SP1	2" Honda water pump			WP20X (motor CX120 4.0)	Honda	WZBE-1318922		\$0.00		Sewer
7	9B	TRASH TRUCK		1994	ACL64B	AUTOCAR	4VZSCBBE8RR 513748		\$0.00	MG83849	Sanitation
8	9A	TRASH TRUCK		1994	FL80	FREIGHTLINER	1FVXJLB1RL 740099		\$0.00	MG39428	Sanitation

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
47	53	RECYCLE TRAILER		1985		EAGER BEAVER	1120GR205FS 060014		\$0.00	MG14864	Sanitation
139	2	ROLL OFF TRUCK		2002	FL80	FREIGHTLI NER	1FVABXBS42 HK11183	11-Jul-01	\$77,707.00	MG49273	Sanitation
147	908	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14683	11-Jul-01	\$2,390.00	00908	Sanitation
148	909	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14684	11-Jul-01	\$2,390.00	00909	Sanitation
149	910	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14685	11-Jul-01	\$2,390.00	00910	Sanitation
150	911	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14686	11-Jul-01	\$2,390.00	00911	Sanitation
151	912	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14687	11-Jul-01	\$2,390.00	00912	Sanitation
152	913	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14688	11-Jul-01	\$2,390.00	00913	Sanitation
153	914	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14689	11-Jul-01	\$2,390.00	00914	Sanitation
154	917	ROLL-OFF BODY		2001	22	RO-1662- N ROLL- OFF	AMERICA 14690	11-Jul-01	\$2,390.00	00917	Sanitation
199	2300	papper dumpster				Elesinboro			\$0.00		Sanitation

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
200	2301	Paper Dumpster			L.A.C. Twp				\$0.00		Sanitation
201	2302	paper Dumpster			Manningt on Twp.				\$0.00		Sanitation
263	20	Boom Truck		2006	Business Class M21	Frieghtlin er	1FVACTCS77H Y00236	20-Oct-06	\$115,991.00		Sanitation
267	9	Side arm trash truck		2007	Condor		SSXHANDEI7 RY06379		\$0.00	MG74411	Sanitation
15	01525	CAR		1994	CROWN VIC	FORD	2FALP71W9R X199168	10-Aug-94	\$15,900.00	MG6696	Buildings Grounds
23	13	PICK UP		1984		NISSAN	1N6NDO6S6E C305198		\$0.00	MG22833	Buildings Grounds
34	35	TRACTOR		1982	2600	FORD	C655605		\$0.00	MG14794	Buildings Grounds
36	38	TRACTOR		1988	1920	FORD	UP21915		\$0.00	MG14796	Buildings Grounds
37	39	MOWER Hustler 4420 (big)		1996	925024	HUSTLER	008958		\$0.00	MG14797	Buildings Grounds
50	56	TILT-BED TRAILER		1979		HOME MADE	SAL-4422		\$0.00	MG14867	Buildings Grounds
51	57	TRAILER/ GENERATOR		1999	NW32000	NUWAY	452KD0814X H571445		\$0.00	00817	Buildings Grounds
52	58	TRAILER		1994		HOME MADE	SAL6716		\$0.00	MG6694	Buildings Grounds
57	66	SPREADER			2-3201	LELY	834-1249		\$0.00	00133	Buildings Grounds

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
71	80	MOBILE HOME		1986	N/A	PIN	GP32340AB		\$0.00	00147	Buildings Grounds
72	8105	MOWER		1993	RM660	WOODS	2914		\$0.00	00149	Buildings Grounds
73	82	MOWER		1983	N/A	GRAVELLY	562729		\$0.00	00149	Buildings Grounds
76	8608	DIESEL GENERATOR		N/A	3CP- 1E75.00YC	ONAN	1790448263		\$0.00	00063	Buildings Grounds
80	90-05	YARD TRACTOR		1994	1864	CADET	842333		\$0.00	00451	Buildings Grounds
83	1507	CAR		1995	TAURUS	FORD	1FALP52U9SA 296094		\$0.00	MG55095	Buildings Grounds
118	92	MOWER		1998	925396	HUSTLER	8047937		\$0.00	00750	Buildings Grounds
119	93	MOWER		2000	RM990	WOODS	740211		\$0.00	00840	Buildings Grounds
122	95	CUB CADET TRAILER				CUB CADET	N/A		\$0.00	95	Buildings Grounds
124	97	MOWER			PRO50	GRAVELLY	00559221		\$0.00	97	Buildings Grounds
136	36	Dixie Chopper Mower		2001	XXW2500- 72	Dixie Chopper	1030690	23-Aug-01	\$8,720.00		Buildings Grounds
137											Buildings Grounds
138	16	DODGE PICKUP 4 X 4		2001	RAM BR7L62	DODGE	3B7KF26Z11 M581807	18-Apr-01	\$22,897.00	MG46719	Buildings Grounds
140	107	Cub Cadet Snow Blower			1030E		317E663H100		\$0.00		Buildings Grounds

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
141	108	Husqvarna Snow Blower		2000	ST 724	HUSQVAR NA	S0037053002 0-47-6	27-Jan-00	\$999.00	00826	Buildings Grounds
146	7	MAXIVAN		2002	2500	DODGE	2B7JB21Y42K 127821	08-Apr-02	\$14,914.00	MG49297	Buildings Grounds
157	850	TILLER		2000	12210	SUPER BRONCO	12210131585 9	08-Jun-00	\$699.00	00850	Buildings Grounds
158	862	BLOWER		2000	9810-00-01	LITTLE WONDER	1000601853	22-Sep-00	\$700.00	00862	Buildings Grounds
166	902	PRESSURE WASHER			1572221C	NORTHST AR	1572221- 0200 346	11-May-01	\$1,914.82	00902	Buildings Grounds
169	60	Landscape Trailer		2002		Hurst	1H9TB162421 057765	27-Jun-02	\$1,827.00	MG55096	Buildings Grounds
173	12-22								\$0.00		Buildings Grounds
174	12-12								\$0.00		Buildings Grounds
187	100	Little Wounder Edger							\$0.00	00536	Buildings Grounds
188	101	Little Wounder Blower							\$0.00		Buildings Grounds
189	102	Troll Tiller							\$0.00		Buildings Grounds
190	103	Snapper Push Mower							\$0.00		Buildings Grounds
191	104	Snapper Push Mower			Self Prop.FRP2 16016	Snapper Big six	01382544		\$0.00	84428	Buildings Grounds

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
197	61-06	Cub Cadet		2004	LT1022	Cub Cadet	1A174H20434	16-Apr-04	\$1,795.00		Buildings Grounds
198	105	Snapper push mower			Not self propelled 121355	Snapper	94085046		\$0.00		Buildings Grounds
204	100A	Little Wonder Edger							\$0.00		Buildings Grounds
205	100B	Line Painter							\$0.00		Buildings Grounds
207	100C	Little Wonder Edger							\$0.00		Buildings Grounds
208	WE1	Weed eater			G2K	Redmax			\$0.00	00542	Buildings Grounds
209	WE2	Weed eater			T260	Shindarwa			\$0.00	none	Buildings Grounds
210	WE3	Weed eater			BC2600	Redmax			\$0.00	00601	Buildings Grounds
211	WE4	Weed eater			BC2600	Redmax			\$0.00	00776	Buildings Grounds
249	81	Woods Mower		06-05	RD7200- W2	Woods	985973	06-Jun-05	\$2,000.00		Buildings Grounds
287	BG85	Leaf blower			BG85	Stihl	275922395		\$0.00		Buildings Grounds
296	WE6	Stih weed eater			FS 110	Stihl	278283162	20-May-09	\$349.00		Buildings Grounds
82	18K-10	POLICE CAR		1995	CROWN VIC	FORD	2FALP71W4S X177746		\$0.00	MG22799	Police
86	184	POLICE CAR		1997	TAURUS	FORD	1FALP52U1V G260336	01-Dec-99	\$0.00	JFT40R	Police

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
	89 01616	POLICE CAR		2000	CROWN VIC	FORD	2FALP71WXY X178759	12-Jul-00	\$22,387.00	MG41343	Police
	130 23	Cargo Van		2001	2500 Cargo Van	GMC	1GTGG25R91 1228149	21-Jun-01	\$17,700.00	MG46700	Police
	168 182-05	Police Car		2003	Crown Vic	Ford	2FAFP71W43 X105945	01-Jun-02	\$22,000.00	MG51103	Police
	178 18108	Police Car		2003	Crown Vic	Ford	2FAHP71W43 X173493	13-Dec-02	\$21,143.00		Police
	186 dont know	Police Car		2004	Crown Vic	Ford	2FAHP71W14 X106044	16-Sep-03	\$0.00	VA919H	Police
	196 500	SUPPLIES		POLICE DEPT					\$0.00		Police
	250 182	Police Car		2005	Durango	Dodge	1D4HB38N45 F578981	13-Jul-05	\$31,895.00	MG65982	Police
	264 RB	Yodock							\$0.00		Police
	265 180			2007	Crown Vic	Ford	2FAHP71WX7 X119993	31-Jan-07	\$25,575.00	MG70209	Police
	273 186	Police car		2008	Crown Victoria	Ford	2FAHP71V88X 103154	11-May-07	\$22,193.84	MG78400	Police
	275 LU1	Police light unit							\$0.00		Police
	288 86	EOC generator		2007							Police

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
	290 PSS	Police station supplies							\$0.00		Police
	291 181	Police Car		2008	Crown Vic	Ford	2FAFP71V28X152499	08-Aug-08	\$0.00		Police
	293 187	Police Car		2009	Crown Vic	Ford	2FAHP71V79X115877	02-Feb-09	\$0.00		Police
	303 185	Police car			Crown Vic	Ford	2FAHP71V99X144720	09-Oct-10	\$0.00	MG83835	Police
	91 18-1	FIRE TRUCK		1992	PAN, II	GRUMMA N	1G9PSKYSXN R088154		\$0.00	MG11351	Fire Dept
	92 18-2	FIRE TRUCK		2000	QUANTU M	PIERCE	4P1CT02S7YA000349		\$0.00	MG41323	Fire Dept
	93 18-4	BRUSH TRUCK		1992	F350	FORD	1FTHF36M3NNA71796		\$0.00	MG14881	Fire Dept
	95 18-5	TRACTOR TRUCK		1980	W900A	KENWORT H	1796355		\$0.00	MG14879	Fire Dept
	96 18-5T	TANKER TRAILER		1980	N/A	FRUEHAU F	UNT007901		\$0.00	MG14878	Fire Dept
	98 M18	BOAT		1987	BWC8A	BOSTON WHALER	BWC8A93916 87		\$0.00	NJ6338FA	Fire Dept
	99 M18-T	BOAT TRAILER		1987	WT25T	LOAD RITE	1PHCZYY20H1000006		\$0.00	MG14874	Fire Dept
	100 M18a	BOAT		1986	N/A	BOSTON WHALER	BWC5C512J5 86		\$0.00	NJ2702FE	Fire Dept



veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
101	M18A-T	BOAT TRAILER		7-1985	23T-4600	LOAD RITE	1PHDCGU24G 1000109		\$0.00	MG8237	Fire Dept
102	M18B	BOAT		1987	CGM-1448	POLAR KRAFT	PLR81826C78 7		\$0.00	NU2011FR	Fire Dept
103	M18B-T	BOAT TRAILER		1987	C-550	SHORE LANDER	1MDA8MN19 HE314396		\$0.00	MG14876	Fire Dept
104	M18C	BOAT		1987	CGF-1448	POLAR KRAFT	PLR80310G68 7		\$0.00	NU6337FA	Fire Dept
105	M18C-T	BOAT TRAILER		1987	C-550	SHORE LANDER	1MDA8MN17 HL295651		\$0.00	MG14875	Fire Dept
110	FOAM	FOAM TRAILER		1985	N/A		2TRN057		\$0.00	MG11358	Fire Dept
111	SCUBA	SCUBA TRAILER		1987	UT-122H	WELLS CARGO	1WC200E26H 1038208		\$0.00	MG14873	Fire Dept
112	449	OUTBOARD MOTOR		1994	J175EXER A	JOHNSON	G03585880		\$0.00	00449	Fire Dept
113	450	OUTBOARD MOTOR		1994	J175NXER V	JOHNSON	G03597405		\$0.00	00450	Fire Dept
114	674	OUTBOARD MOTOR 115HP		1997	J115SLEU C	JOHNSON	G04362007		\$0.00	00674	Fire Dept
115	675	OUTBOARD MOTOR 115 HP		1997	J115SLEU C	JOHNSON	G04362412		\$0.00	00675	Fire Dept

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
116	1333	OUTBOARD MOTOR 30 HP		1990	J30TEEIC	JOHNSON	G02603929		\$0.00	01333	Fire Dept
117	1334	OUTBOARD MOTOR 30 HP			J30TECED OA	JOHNSON	R08266958		\$0.00	01334	Fire Dept
129	BP1	PUMP 2"		1992	01549	HOMELITE	HN0691719	30-Dec-92	\$334.94	00359	Fire Dept
159	868	TURBOVENTILATOR		2000	GF165	RAMFAN	15120	17-Nov-00	\$1,299.00	00868	Fire Dept
160	869	TURBOVENTILATOR		2000	GF165	RAMFAN	15114	17-Nov-00	\$1,299.00	00869	Fire Dept
177	00582	Homelite Generator			LRIE5500	Homelite	HR0250		\$0.00		Fire Dept
179	18-H	Hancocks Bridge Fire House							\$0.00		Fire Dept
180	18-C	Canton Fire House							\$0.00		Fire Dept
184	01401	Waterous Fire Pump			11HP Briggs & Stration		B419354		\$0.00	01401	Fire Dept
185	00579	Generator			4400	Homelite	HQ3530029		\$0.00	00579	Fire Dept

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
193	18-7	Chevy Van		1982	Step Van 30	Chevrolet	1GCUF32M2C3306749		\$0.00	MG56125	Fire Dept
202	00360	2" pump				Homelite	HN1600403		\$0.00	00360	Fire Dept
206	M18a Pump	Pacer pump			SEB2PL ESC	Pacer	26557		\$0.00		Fire Dept
254	18-10	Chief's Vehicle		2006	Durango SXT 4x4	Dodge	1D4H38N96F134786	01-Jan-06	\$32,620.00	MG66004	Fire Dept
260	M18CO	30 Hp Johnson outboard			J30TECED	Johnson	08266958		\$0.00		Fire Dept
286	FCGen1	Portable generator			4400 watts	Homelite			\$0.00	00579	Fire Dept
292	QV1	Venting saw			QV 8000	Echo	003665		\$0.00	01503	Fire Dept
294	VS1	Roof vent saw			QV8000	Echo	003665		\$0.00	01403	Fire Dept
297	VS2	Canton truck			QV-8000	Echo			\$0.00		Fire Dept
300	18-4A	Brush truck		2009	F350 XL 137" WB	Ford	1FTWF31R99EB28714	19-Aug-09	\$0.00	MG83840	Fire Dept
6	14	PICK UP		1991	D150	DODGE	1B7GE06YXM S300023	06-Jun-91	\$0.00	MG14764	Shop
77	87	PRESSURE WASHER		1988	PWHS4-20021A	LANDA	PO988-2326		\$0.00	00028	Shop
162	876	JIB CRANE		2000	01775741			15-Jan-01	\$1,360.00	00876	Shop
163	877	ELECTRIC HOIST		2000	L	LODESTAR	L2047	15-Jan-01	\$1,888.06	00877	Shop

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
164	893	WHEEL BALANCER			8112850	COATES	0104300934	10-Apr-01	\$2,701.00	00893	Shop
165	894	TIRE CHANGER			8028717	COATES	0103100594	10-Apr-01	\$1,909.00	00894	Shop
212	AC1	Mechanical shop air compressor			735-80	Saylor - Beal	5A-130-091		\$0.00	00069	Shop
213	3AY68	Drum Deheader			3AY68				\$0.00		Shop
215	11R	Senior Transport reports							\$0.00		Shop
251	501	Garage O&E							\$0.00		Shop
253	TJ	1000lb air/hydraulic transmission jack		2006	791-7200	Napa		05-Jan-06	\$1,629.30		Shop
301	8	Shop Truck		2010	F350	Ford	1FDW/F3B57A EA16859	24-Sep-09	\$0.00	MG83844	Shop
135	SC2	Passenger Van		1992	B350	Dodge	2BSWB35Z0N K170466	23-Aug-01	\$0.00	CG14636	Senior Transport
181	SC14	Seniors Van		2001	E350 Super Duty	Ford	1FDWE35F61 HA50622	01-Apr-03	\$0.00	CG20528	Senior Transport

veh_ID	Vehicle No	Vehicle Description	veh_type	Year	Model	Make	VIN Number	Purchase Date	Cost	Tag	Dept Desc
	183 SC19/2010	Van		2003	E350	Ford	1FDWE35F93 HA63531	02-Jun-03	\$0.00	1687CG	Senior Transport
	216 SC7	Dodge Van		1996	D3500	Dodge	2B7KB1Y7TK1 53678	27-Jan-05	\$0.00	CG14673	Senior Transport
	259 SC5	Paratransit		2006	E350	Ford	1FDWE35P36 HB01929	24-May-06	\$0.00	M968CG	Senior Transport
	268 SC18	Para Transot		2002	3500	Chevy	1GBJG31F221 18267		\$45,741.00	F948CG	Senior Transport
	272 SC20	Ford		01-03			1FDWE35F03 HA63532	13-Aug-07	\$0.00		Senior Transport
	274								\$0.00		Senior Transport
	304 SC30 Soccer	Van		2010	E350	Ford	1FDEE3FPXAD A36300	01-Apr-10	\$0.00	CG12336	Senior Transport
	172 Fields								\$0.00		Recreation
	107 18-8	AMBULANCE		2000	E450	FORD	1FDXE45F5YH B51932		\$0.00	NF19097	Ambulance Squad
	108 18-8A	AMBULANCE		1990	E350	FORD	1FDKE30M6L HB06596		\$0.00	MG14872	Ambulance Squad
	109 18-9	RESCUE TRUCK		1996	FL-70	FREIGHTLI NER	1FV6HJBA7TH 596152		\$0.00	MG22830	Ambulance Squad
	285 Gen2	Small gen on 18-9							\$0.00		Ambulance Squad

Please provide pricing on the following items in accordance with your discount/markup:

<u>ITEM</u>	<u>PART #</u>	<u>PRICE</u>
Rotor	880110	_____
Disc brake pads	UP-7834-X	_____
Battery	9165	_____
Bearing	BR24720	_____
Hose	200060	_____
Filter	1748	_____
Air filter	6431	_____
Oil seal	26297	_____
Filter	4390	_____
Lamp	4050	_____

TOTAL = \$ \_\_\_\_\_

## BID PROPOSAL FORM

\_\_\_\_\_  
(Contract Title and Bid Number, if applicable)

\_\_\_\_\_  
(Description of goods/services being bid)

The undersigned proposes to furnish and deliver the above goods/services pursuant to the bid specification and made part hereof:

\_\_\_\_\_  
Amount in words

\$ \_\_\_\_\_  
Amount in numbers

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Federal I.D. # or Social Security #

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Type or Print Name

Title: \_\_\_\_\_

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-mail address

**STOCKHOLDER DISCLOSURE CERTIFICATION**  
This Statement Shall Be Included with Bid Submission

Name of Business \_\_\_\_\_

☐ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership

☐ Corporation

☐ Sole Proprietorship

☐ Limited Partnership

☐ Limited Liability Corporation

☐ Limited Liability Partnership

☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_ day of \_\_\_\_\_, 2\_\_.

(Notary Public)

My Commission expires:

\_\_\_\_\_  
(Affiant)

\_\_\_\_\_  
(Print name & title of affiant)

\_\_\_\_\_  
(Corporate Seal)



NON-COLLUSION AFFIDAVIT

State of New Jersey

County of \_\_\_\_\_

ss:

I, \_\_\_\_\_ residing in \_\_\_\_\_  
(name of affiant) (name of municipality)  
in the County of \_\_\_\_\_ and State of \_\_\_\_\_ of  
full age, being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_ of the firm of \_\_\_\_\_  
(title or position) (name of firm)

\_\_\_\_\_ the bidder making this Proposal for the bid

entitled \_\_\_\_\_, and that I executed the said proposal with  
(title of bid proposal)

full authority to do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the \_\_\_\_\_  
(name of contracting unit)

relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by \_\_\_\_\_.

Subscribed and sworn to

before me this day

\_\_\_\_\_  
Signature

\_\_\_\_\_, 2\_\_\_\_

\_\_\_\_\_  
(Type or print name of affiant under signature)

\_\_\_\_\_  
Notary public of

My Commission expires \_\_\_\_\_

(Seal)

### VENDOR DATA SHEETS

The Bidder states that he has carefully examined the specifications and that he has fully informed himself regarding all conditions pertaining to the work to be done, and that he will furnish all labor and material and assume all responsibilities even though not specifically mentioned but which are necessarily required or reasonably implied to obtain the completed conditions contemplated.

1. The number of years your firm has been performing the specified services:

\_\_\_\_\_

2. The location of your office that will be responsible for managing this contract:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

3. The name and telephone of a responsible individual that can be contacted at all times if service or information is required by the Owner:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

4. The name and telephone of references for this type of service rendered by your firm within the last 24 months:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

4. The name and telephone of references for this type of service rendered by your firm within the last 24 months: (con't)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

\*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*    \*\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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5. Please provide a listing of contracts your firm has lost during the last 3 years:

<u>Client</u>	<u>Reason Terminated</u>
1. _____	_____
2. _____	_____
3. _____	_____

6. The Bidder hereby verifies that he attended the mandatory Pre-Bid Conference held \_\_\_\_\_

Bidder's Signature: \_\_\_\_\_

7. The Bidder hereby acknowledges the receipt of the following issues of Addenda, if any:

Addendum No. _____	Dated _____
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Addendum No. _____	Dated _____
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Respectfully submitted,

NOTE: If the Bidder is a corporation, the President or other head officer shall sign and affix the corporate seal to be attested to by the Secretary.

\_\_\_\_\_  
Legal Name of Corporation

\_\_\_\_\_  
Business Address

(SEAL)

\_\_\_\_\_  
Signature of President or Other  
Head Officer & Title of Such Officer

ATTEST:  
\_\_\_\_\_  
Signature of Secretary

Date \_\_\_\_\_

-----  
NOTE: If the bidder is an unincorporated firm or partnership, it shall be signed by the firm or partnership name and also by all partners or members of the firm in their individual names.

\_\_\_\_\_  
Legal Name of Firm or Partnership

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Name of Owner or Partner

\_\_\_\_\_  
Name of Owner or Partner

Date \_\_\_\_\_

**AFFIRMATIVE ACTION COMPLIANCE NOTICE**  
**N.J.S.A. 10:5-31 and N.J.A.C. 17:27**

**GOODS AND SERVICES CONTRACTS**  
**(INCLUDING PROFESSIONAL SERVICES)**

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency, to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

The undersigned Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number

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Dated

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No Addendum Received

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Dated

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Acknowledged for:

\_\_\_\_\_  
(Print or Type Name of Bidder)

By: \_\_\_\_\_  
(Print or Type Name of Authorized Individual)

Signature: \_\_\_\_\_

Title : \_\_\_\_\_

Lower Alloways Creek Township

BID DOCUMENT CHECKLIST\*

Required by owner	Submission Requirement	Initial each required entry and if requiredm submit the item
<input checked="" type="checkbox"/>	Stockholder Disclosure Certification	
<input checked="" type="checkbox"/>	Non-Collusion Affidavit	
<input checked="" type="checkbox"/>	Bid Proposal Form	
<input checked="" type="checkbox"/>	References (VENDOR DATA SHEETS)	
<input checked="" type="checkbox"/>	PROOF OF INSURANCE	
<input type="checkbox"/>		
<input checked="" type="checkbox"/>	Bid Guarantee (with Power of Attorney for full amount of Bid Bond)	
<input type="checkbox"/>	Public Works Contractor Certificate	
<input type="checkbox"/>	Consent of Surety (with Power of Attorney for full amount of Bid Price)	
<input checked="" type="checkbox"/>	Mandatory Affirmative Action Language	
<input checked="" type="checkbox"/>	Acknowledgement of Receipt of Addenda	
<input type="checkbox"/>	Americans with Disabilities Act of 1990 Language	
<input checked="" type="checkbox"/>	Proof of Business Registration	

\*This form need not be submitted. It is provided for bidder's use in assuring compliance with all required documentation.